

# REPUBLIKA E KOSOVËS – REPUBLIKA KOSOVA – REPUBLIC OF KOSOVO QEVERIA E KOSOVËS – VLADA KOSOVA – GOVERNMENT OF KOSOVO MINISTRIA E FINANCAVE – MINISTARSTVO ZA FINANSIJE – MINISTRY OF FINANCE

## NJËSIA PËR INTELIGJENCË FINANCIARE FINANCIAL INTELLIGENCE UNIT FINANSIJSKA OBAVEŠTAJNA JEDINICA

ANNUAL REPORT

2011

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#### **Acronyms**

FIU - Financial Intelligence Unit

FIC - Financial Intelligence Centre

KP - Kosovo Police

MEF - Ministry of Economy and Finance

TAK - Tax Administration of Kosovo

CBK - Central Bank of Republic of Kosovo

UNMIK - United Nations Mission in Kosovo

EULEX - European Union Rule of Law Mission in Kosovo

KFOR - NATO Mission in Kosovo

SPRK - Special Prosecutor of the Republic of Kosovo

FATF - Financial Action Task Force

UNODC - United Nations Office against Drugs and Crime

ILECU - International Law Enforcement Coordination Units

goAML - Electronic System of Data Exchange

CTR - Cash Transaction Report

SAR - Suspicios Activity Report

AIF - Additional Information Form

#### **MESSAGE OF THE DIRECTOR**

Taking into consideration the Kosovo as a new country, which is being developed as well as the institutions assisting on preventing the activities threatening the economic development, rule of right, safety, stability, especially the Financial Intelligence Unit, an institution established according to law on Preventing Money Laundering and Terrorist Financing.

The Law on Preventing Money Laundering 03/L-196 was approved on 30th September 2010 and based on the law the Financial Intelligence Unit of Kosovo was established, as central independent institution, which is responsible to prevent activities of money laundering and terrorist financing.

I must emphasize that prior approval of above law, consecutive UNMIK regulations existed in order to arrange and functionalize the institution of the deterrence of money laundering whereas on 1st of March 2004 the Regulation 2004/2 was approved and created the Financial Information Centre, with full responsibility of the UNMIK SRSG. The FIC for some time acted with international staff and later on started hiring local staff and continued until the completion of UNMIK mission. On 09th December 208 the EULEX Mission become fully operational, therefore, the competencies of the FIC were handed over to the EULEX.

In this case the draft of the Annual Report for 2011, is the first report to be submitted to the institutions of the Republic of Kosovo, regarding the monitoring of monetary transactions and other ways which raises suspicion on money laundering and terrorist financing.

Apparently, the combat against money laundering and terrorist financing is a priority for government, not only that the Republic of Kosovo would like to join different international organizations, but also is a part of international community.

Sincerely,

Dardan NUHIU

Director, Financial Intelligence Unit-Kosovo

#### INTRODUCTION

The crime of money laundering presents huge complexity as in its prevention as well as investigation. It has negative influence on democratic states, which is trying to standardise and find ways to struggle it. For this purpose, the FATF (Financial Action Task Force) was created, as an international organization in which 180 jurisdictions in the world follows its instructions, including Republic of Kosovo.

According to the Law 03/L-196 On the Prevention of Money Laundering and Terrorist Financing and according to article 10 of the Law, a report is drafted for the FIU-K Management Board and it contains all information pertaining to the FIU-K due to obligations emerged from the law.

The draft of report presents the work of FIC/FIU-K from the 01st of January 2011 until 30th December 2011 with the given points:

- Basic stage and the transition of the FIU-K;
- Organizational system of the FIU-K;
- Operational work;
- International Cooperation;
- Developing the Unit;

According to the provisions in the law on the prevention of money laundering and terrorist financing, all reports shall include the Cash and suspicious transactions reports.

The general stats on gathering reports from the obligors shows that the bigger number of reports have been received from the banks, as well as for the cash and suspicious transactions reports.

#### SUMMARY OF THE GENERAL ACTIVITIES OF FIU-K, FOR THE YEAR 2011

Summarizing quarter reports of the 2011 into annual report was made in order to compare movements of reporting by the financial institutions and following the general state of the Cash by the FIU-K, in which the financial flow becomes public for the territory of Republic of Kosovo.

The Financial Intelligence Unit, as responsible unit for receiving and analysing suspicious activity reports, other different reports received by reporting subjects such as Kosovo Customs, Kosovo Tax Administration, Cadastral Agency and other municipal offices and law enforcement agencies both local and international, which are operating in Kosovo. Subsequently the FIU-K disseminates results from the analysis to the relevant institutions for the intelligence purpose or proceeding with the investigation. The FIU is also responsible for international coordination with foreign authorities who deals with similar activities in combating money laundering and terrorist financing.

For the intelligence purpose, the FIU has created a database for intelligence information.

During the year 2011 a total of 423443 CTR<sup>1</sup> (Cash Transaction Reports) from banks, micro-finance institutions and exchange bureaus with a total of 4,873,354,867 EUR where in this amount the reports are from Kosovo Customs regarding the transactions in EUR and other currencies (mainly in USD, GBP, CHF and Serbian dinar) for the entities and physical persons, with a total value of 863,399,010.43 EUR.

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<sup>&</sup>lt;sup>1</sup>— As foreseen in Article 22 of the Law No. 03/L-196 "On the Prevention of Money Laundering and Terrorism Financing", the cash transactions to be reported to the Centre are "all single transactions in currency of ten thousand (10,000) € or more. Multiple transactions shall be treated as a single transaction if the bank or financial institution has knowledge that the transactions are by or on behalf of one person or entity and total more than € ten thousand (10,000) in a single day.

## SUMMARY OF REPORTS FOR SUSPICIOUS ACTIVITY REPORTS (SAR), REPORTED IN THE FIU AND INTEL REPORTS DISSEMINATED TO THE DIFFERENT INSTITUTIONS FOR THE YEAR 2011

During the year 2011, FIU-K opened 146 SAR cases, in which after analyzing the cases by the FIU officials it resulted that there is suspicion for 114 cases on money laundering and terrorist financing and the same were submitted to the proper institutions for further procedures.

Below you may see the table for the cases forwarded to the institutions including the requests from the institutions regarding the suspicion on money laundering and terrorist financing:

EULEX Police	26
Kosovo Police	39
Kosovo Tax Administration	12
KFOR	3
Special Prosecution of Kosovo	2
Kosovo Customs	19
Interpol, via EULEX (IPCU)	1
FIU Macedonia- FYROM	3
FIU Albania	2
FIU Montenegro	2
FIU Bosnia and Herzegovina	1
Kosovo Judicial Council	1
Central Bank of Kosovo	3
Total:	114

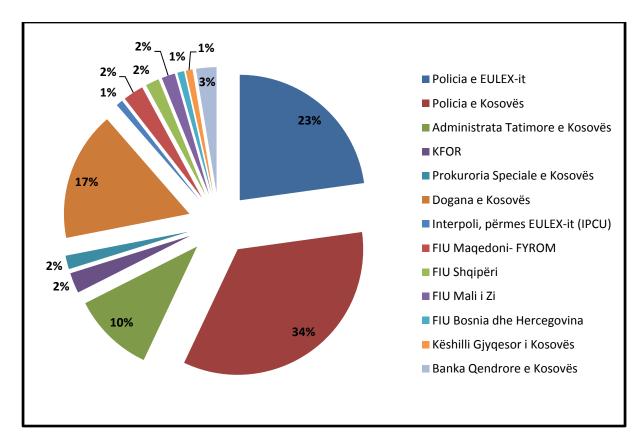


Chart no.1

At the above chart you see bigger number of intelligence reports resulted by receiving, gathering and working on information regarding the suspicion on money laundering and terrorist financing during the year 2011, which were disseminated to Kosovo Police, and then to EULEX Police and other institutions.

## STATISTICS DATA ON REPORTED TRANSACTIONS FROM ALL OBLIGORS TO THE FIU-K, FOR THE YEAR 2011

In the year 2011, a total of **358,234** reports were reported in the FIU-K regarding the transactions by the entities where mostly from the banks and other part from the Customs (see chart 1 and 2).

While analyzing the number of reports and comparing with the quarter reports, we have noticed an increase of reporting for entities for the year 2011. (see Chart 1).

Entity	Year 2011
Banks	357204
Micro-finance	0
NGO	0
Exchange	0
Customs	1030
Total:	358234

#### Number of CTR's 2011

Entity	1st quarter	2nd quarter	3rd quarter	4th quarter
	70840	92098	99099	96197

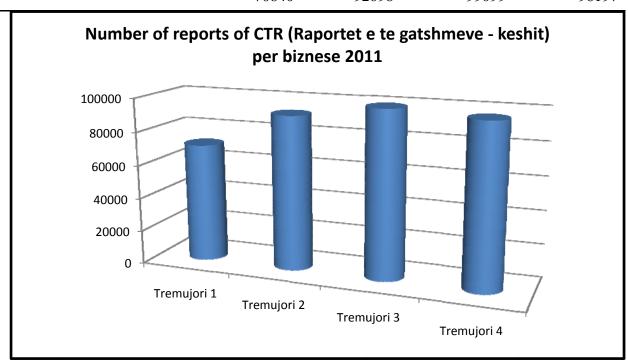


Chart no.1

During the year 2011, the Financial Intelligence Unit has received 65,209 reports of cash transactions for physical persons and bigger part was reported from Banks, Exchange, Customs and micro financial institutions. (see chart 3 and 4).

Persons	Year 2011
Banks	62942
Micro-finance	3
NGO	0
Exchange	1492
Customs	772
Total:	65209

Chart no.3

Number of CTR's according to quarter reports

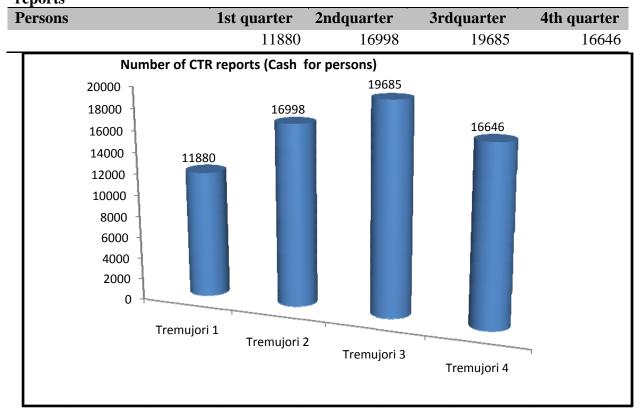


Chart no.2

### **Total number of CTR's for entities and persons**

1st quarter		2nd quarter	3rdquarter	4th quarter
	82720	109096	118784	112843

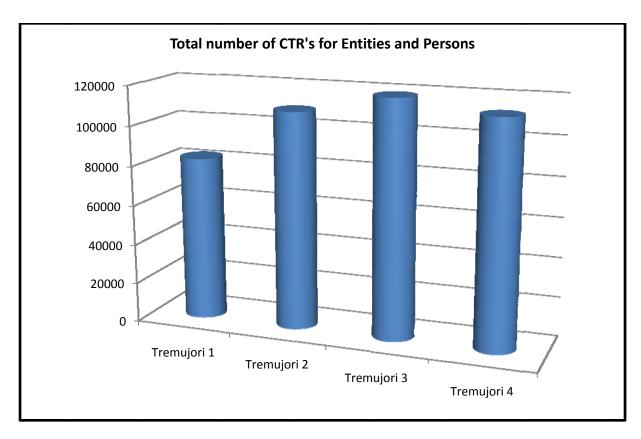


Chart no.3

As you see the chart 5 and graphic 3, the total number of reporting in cash (exceeding 10,000.00 EUR) regarding the entities and physical (individual) persons reported to the FIU-K from the banks and other financial institutions for the year 2011, shows and increase for the first quarter report, thus, an increase appears in the months of July, August and September 2011, respectively in the third quarter report of the year 2011.

#### Values (Amounts) of CTR's (Cash Reports) from the reporting subjects for the entities:

Entity	Year 2011
Banks	2,953,482,647.85
Micro-finance	0
NGO	0
Exchange	0
Customs	845,931,226.88
Total:	3,799,413,874.73

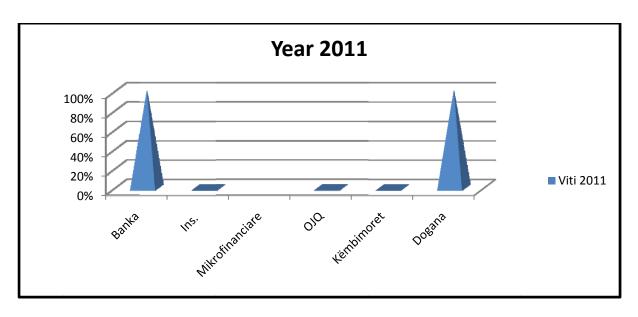


Chart no.4

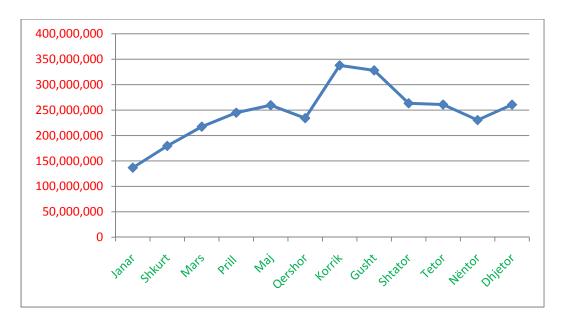


Chart no. 5

In the chart no.6 and Chart no.4 shows the values (EUR) of the CTR (Cash Transaction Report) regarding the entities. As you may see, bigger values are shown in the report sent to the FIU-K by the commercial banks, in which the Kosovo Customs also appears where the monetary funds are monitored in all border crossing points. An increase of reporting is noticeable during months of July and August and is mentioned in Chart no.5.

CTR values from the reporting subjects for physical persons

Persons	Year 2011
Banks	968,870,323.59
Micro-finance	63,593
NGO	0
Exchange	37,539,292.14
Customs	17,467,783.55
Total:	1,023,940,992.28

As per reporting the CTR values regarding the persons (individuals), comparing with the entities, obviously the CTR values reported to the FIU and other financial institutions are clearly emphasized, but no values were reported by the NGO's, as CTR.

Value (Amount) CTR 2011

Persons	1st quarter	2nd quarter	<b>3rdquarter</b>	4th quarter
	205,106,117.00	251,944,599.00	305,707,628.55	261,182,647.73

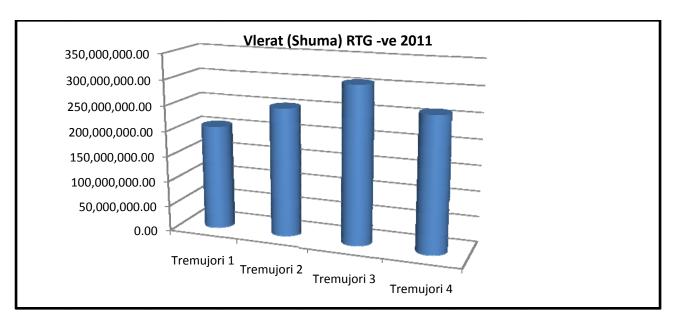


Chart no. 6

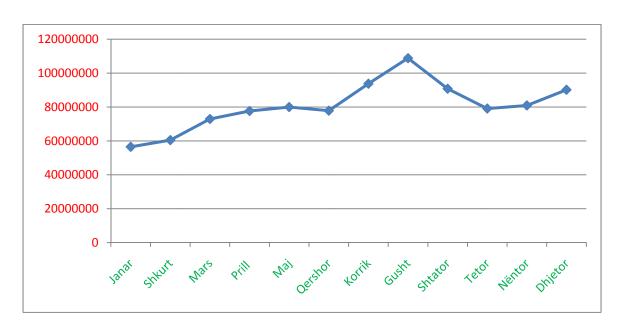


Chart no. 7.

As per decrease and increase of the CTR values reported to the FIU-K, during the year 2011, chart no.8 and graphic 6 and 7 you may see that in third quarter, respectively months July, August and September 2011, CTR reporting has highest level in monetary fund's (cash).

#### **Bank transactions in cash**

Year	Type of trans	Entity	Persons	Total
2011	Deposits	2,130,392,091	519,612,398	2,650,004,489
	Withdrawal	823,090,559	424,071,817	1,247,162,376

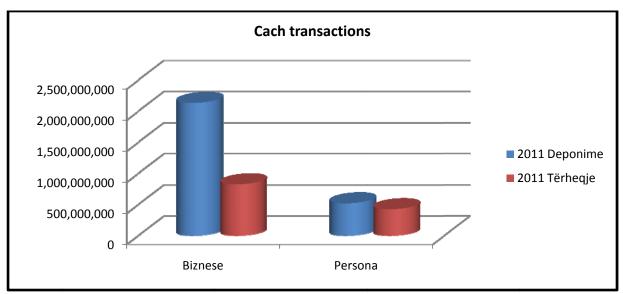


Chart no.8

The above chart shows total number of transactions (deposits and withdrawal in cash, equal and exceeding 10,000.00 EUR) for the year 2011 for the physical persons and entities reported to the FIU-K by the reporting subjects according to the law in force.

Cash transactions in foreign currencies in banks and exchange offices

Currency	Banks	Exchange	Total
CAD	19,260	0	19,260
CHF	386,720,811	45,375,555	432,096,366
RSD	771,117,816	105,320,276	876,438,092
GBP	7,518,489	733,734	8,252,223
HRK	31,144	19,540	50,684
NOK	109,248	0	109,248
SEK	276,690	0	276,690
USD	125,871,986	12,075,063	137,947,049
AUD	19,600	0	19,600
DKK	8,800	0	8,800

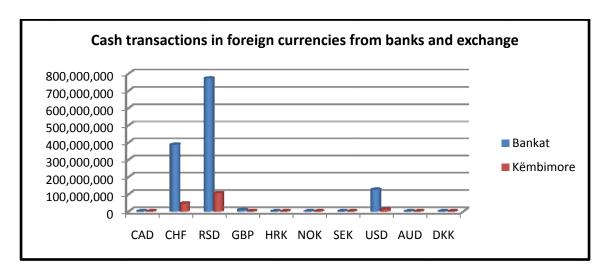


Chart no.9

#### **Statement in cash from Kosovo Customs**

Currency	Entity	Physical person	Total
CAD	269,990.00	0	269,990.00
CHF	245,932,600.00	6,208,590.00	252,141,190.00
RSD	2,886,617,240.00	0	2,886,617,240.00
GBP	4,793,500.00	0	4,793,500.00
HRK	449,595.00	0	449,595.00
NOK	3,243,850.00	0	3,243,850.00
SEK	1,657,600.00	0	1,657,600.00
USD	21,157,100.00	679,494.00	21,836,594.00
EUR	389,946,225.00	11,750,671.00	401,696,896.00
AUD	76,370.00	0	76,370.00
ALL	0	1,440,350.00	1,440,350.00
DKK	1,632,350.00	0	1,632,350.00
HUF	184,000	0	184,000

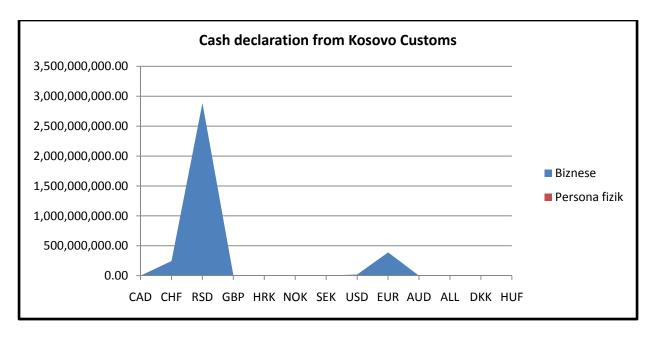


Chart no.10

Kosovo Customs, according to article 29 of the Law 03/L-196, "On Prevention of Money Laundering and Terrorist Financing", is obliged to report to the FIU-K, for each physical and legal person that declares cash exceeding 10,000.00 EUR for entry/exit. The above chart (no. 10 and 11 and Chart 9, 10) gives data regarding declaration in cash by the individuals and entities in different currencies, obviously bigger declaration comes from the entities.

#### COMPLIANCE AND SUPERVISION

During the first quarter report of 2011, four cases of compliance inspection were ongoing, other four were initiated at the same time, while six cases were closed by the FIC/FIU inspectors. Until 31st of March two cases were still opened. All initiated inspections were regarding the NGO's, respectively micro financial institutions.

During second quarter report of 2011, compliance was improved of the reporting subjects in relation to obligations on combating money laundering. This was done with the communication and regular meetings with financial institutions. Due to lack of personnel in FIU, it was impossible to conduct a compliance inspection in this period.

During third quarter report of 2011, two compliance inspections were in a process and two others were initiated. The initiated inspections were regarding the private entities. The activity was partially done during the fourth quarter report of 2011, due to legal gap in a new law. The FIU is focused on car dealers and real estate agencies.

#### INSTENSIFYING COOPERATION WITH THE REPORTING SUBJECTS

The liaison with the reporting subjects has been continued in order to keep them updated about the implementation of the obligations set forth by the law and to help them remain compliant with the rules. For that purpose, compliance inspections have been carried out with the aim to further instruct the inspected subjects on how to operate respecting the anti money laundering provisions. Moreover, the FIU held regular meetings with compliance inspections from the banks in order to guarantee the implementation of legal obligations and FIU administrative instructions on anti money laundering.

An important milestone has been achieved during the reporting period, which is a part of our efforts to connect all reporting subjects electronically to FIU.

Money remitters are now report electronically through the message board of goAML to FIC, eliminating the need for sending and receiving paper based requests and increasing the safety and the speed of information exchange.

## INCREASE OF CAPACITIES ON THE SYSTEM FOR PREVENTION OF MONEY LAUNDERING AND TERRORIST FINANCING

#### Legislation and proposal

The Financial Intelligence Unit during the year 2011 was engaged on legal changes in order to have similar with the ones in European Union.

As a consequence of changes in legislation of anti money laundering, which gives less authority to the FIU regarding the bank inspections, therefore, the FIU is preparing proposals for amending and fulfilling the law 03/L-196 which would standardize this law with the EU laws.

The FIU has created working group, including the director and analysts in order to review the legislation regarding the money laundering, identifying discrepancies and proposal for amendments to comply with the 40+9 FATF recommendations and other international standards.

Several shortcomings have been identified so far, including the reduced power of FIC/FIU to carry out compliance inspections at Banks, the unclear regulations related to the client identification and record keeping obligation of casinos, and relaxed regulations concerning businesses when dealing with cash in excess of 10.000 €

The Financial Intelligence Unit along with international from the Financial Intelligence Centre (transition from FIC to FIU) were engaged in order to find out gaps that the system of this unit has, which means an improvement and adjusting the system on prevention of money laundering and terrorist financing in Republic of Kosovo.

One of the important steps was applying the system for checking the transfers electronically, in which the risk is lower regarding the transfers in which the terrorism is financed and money laundering.

#### **Administrative directive No.014:**

Following consultations with the Banks operating in Kosovo, the FIU formulated an administrative directive due to the repeated flaws of reporting, mostly not filling in all required fields correctly as described in goAML schema 3.1.

According to the new Administrative Directive No. 014, from 6/12/2011, it is mandatory to fill in the field "transaction description" as it was given by the client or recorded by the teller executing the client's order.

#### LOCAL AND INTERNATIONAL COOPERATION

#### **Cooperation Agreement**

Apparently, under the FIU-K as representative / coordinator of anti money laundering, the working groups with special objectives were created for anti money laundering/terrorist financing, and the group is consisting of professionals working in FIU and agencies responsible on combating AML/TF. These groups shall function during the year 2012, whereas the FIU officers conducts meeting with other national agencies on complying the policy against criminal offences against economy respectively Corruption, in order to coordinate actions and planning strategy for empowering the system.

The FIU has continued to cooperate intensively with FIUs abroad during the reporting period, exchanging information and intelligence mostly with foreign where the FIU possesses memorandum of understanding.

During the 2011, FIU continued receiving requests from the KJC Unit for Judicial and Prosecutorial Vetting to assist in the financial vetting of individuals applying to become judges. As of 31 December 2011, FIU completed 210 financial background checks and disseminated intelligence reports to the authorized unit of KJC.

The FIU also signed memorandum of understanding with the following countries:

State	Institution	
	General Directory of Money Laundering	
Albania		
	Directory for prevention of money laundering	
Macedonia		
	Administration for prevention of money	
Montenegro	laundering	
Croatia	Office of anti money laundering	
	Office of anti money laundering	
Slovenia		
San Marino	Financial Intelligence Agency	
	Directory of Financial Intelligence for national	
Bulgaria	security	

#### INTERNATIONAL COOPERATION

#### **ILECU PROJECT**

The support of European Union has continued even during the year 2011, in which the FIU-K has become a member and appointed a permanent officer in the ILECU Project whereas the purpose is creating national coordination units against organized crime. The aim or the ILECU mission is exchanging of information in the international level.

The Financial Intelligence Unit in the end of 2011 managed to create electronic communication in encrypted way with the General Directory of Money Laundering in Republic of Albania and the same procedure shall be developed with all countries that have cooperation agreement.

FIC actively looked for foreign counterparts to assist in the accession to the EGMONT Group membership. The Slovenian FIU gave a positive answer, and informal negotiations started. The first step towards membership is expected to be made during 2012, when the Slovenian FIU accepts to be "sponsor" to FIU and officially request the Secretariat of the EGMONT Group to grant FIU and apply in this organization.

Taking into consideration the importance of becoming the member of this group, in which during the meeting provides advices and carries different international experience that directly influences in operational work of each unit. The EGMONT Group is international organization who unites government agencies, essentially Financial Intelligence Units, while creating international network in exchanging information, knowledge, information technology and combating money laundering and terrorist financing.

#### INFORMATION TECHNOLOGY

#### **Current state of Information Technology System**

The Financial Intelligence Unit possesses an advanced information technology.

The system consists of two main parts:

- Secure information technology system
- Network Information technology system

In the secure system of the IT has the following: GoAML application, firewalls, switches, servers, other databases (iBASE, FIDOC, logistics data base, Avast, Device lock), computers, printers, scanners, etc.

#### PRESENTING THE GOAML SOFTWARE FOR ANALYSIS

GoAML software was developed by the UN Office on Drugs and Crime for collecting, storing and analyzing financial data and to deal with the management of cases. Banks electronically submits cash transaction reports (CTR), suspicious transaction reports (STR) and additional account disclosure reports (AIFs) through goAML, as required by the administrative directive no.010 and 013 issued by the FIC. This step has become more effective on analytical work and reduced usage of papers.

GoAML is an advanced information technology whereas the analysis, reporting and exchange of financial data are done by the FIU obligors.

Actually, we managed to implement the following points:

- Secure reporting (CTR,STR,AIF) through GOAML from the Banks and Micro-Finance
- Thorough analysis through GOAML of different cases in money laundering
- The FIU website (GOAML) managed to create an opportunity of exchanging secure information between the FIU and other agencies who reports to FIU.
- Complete supply of hardware for functioning of goAML according to highest standards (through Kosovo budget).
- Full implementation of IT policies, issued by FIU in order to monitor and protect confidential data and based on highest European standards.

In the IT network system are as follows: GoAML application, Firewalls, switches, servers, (UBUNTU-Linux, Avast), computers, printers, website, official email etc.

This system is also built based on European standards in the field of security and implemented limited access in the internet.

The banks now use the goAML system in order to send additional reports (AIF) to the FIU. The system also provides a secure channel for electronic communication between FIC and obligors as well as with other stakeholders such as Kosovo Custom and Kosovo Tax authority.

In light of the transition process and the recruiting of the necessary new local staff before the handover of the Institution, a goAML course is being planned by the experts from UNODC in Vienna in 2012.

#### **IT Capacities increased:**

FIU has completed a project to upgrade its IT capacities and thus considerably speed up the analysis software used by the intelligence analysts.

As a result of the upgrade, the goAML server now operates at a 30% higher processing capacity and the RAM memory has been increased by 50%.

Furthermore, a new backup solution (Backup Robot) has been installed, therefore FIC now complies with the standard procedures of data backup and restore.

#### PROFESSIONAL EDUCATION AND TRAINING

In order to increase professionalism for efficient work in combating money laundering and terrorist financing, the FIU staff along with other law enforcement agencies attained different trainings. The FIU staff took part in some training organized by the local and international institutions.

The Financial Intelligence Unit is focused in staff training and increasing social consciousness by using the informing activities and other forms mentioned in the law.

As a result of implementing the training policy, all FIU members took part in training during 2011, in which some members have given lectures to legal obligors and law enforcement agencies.

The FIU professionals have taken part in workshops organized in the Republic of Kosovo and were discoursed by international experts in order to exchange knowledge and expertise in the field of money laundering and terrorist financing.

Below you may see the attended training;

Number of FIU participants	Training	Date of start	End of date	Organized by	Location
2	Procurement procedures and tender	15/04/2011	15/04/2011	OSCE	QKSPEZH
1	Accountancy	01/01/2011	/	SCAAK	SCAAK
2	Financial Investigation Techniques	21/10/2011	28/10/2011	OTA (US Treasury Department)	ICITAP
3	Workshop on asset recovery	09/11/2011	10/11/2011	TAIEX	TAIEX
1	Certified module on public expenses SIMFK	14/11/2011	17/11/2011	MEF	MEF
1	Module of public expenses SIMFK	14/11/2011	22/11/2011	MEF	MEF
3	Financial Analysis Techniques	05/12/2011	09/12/2011	OTA	ICITAP
3	Money laundering based on market	31/01/2012	01/02/2012	OTA	ICITAP

It should be mentioned that during 2011, the FIU received request to provide courses regarding the money laundering and terrorist financing to the law enforcement agencies, Customs, Tax Administration and Prosecution Office.

The FIU has provided the following courses;

Nr. lecturer	Training	Date	Organized by
2	Law, "On Prevention of money laundering and terrorist financing"	08/03/2011	FIU, ICITAP& OTA
1	Cash flow – Kosovo Customs	15/06/2011	ОТА
1	Financial Investigation Techniques	26/04/2011	OTA
2	Training on financial investigation	14/09/2011	KCPSED
1	Advanced training on combating economy crime	15/11/2011	OSCE
1	Law, "On Prevention of money laundering and terrorist financing"	15/09/2011	DMTH Sh.p.k., (Money Gram)

#### FIC/FIU PERSONNEL

The FIC was established with the UNMIK Regulation in 2004 and the entire personnel were with internationals. Carrying over the competencies from UNMIK to the EULEX resulted in the transition of whole institution. The FIC organizational chart is as follow:

1) EULEX staff	<b>9</b> (7 internationals and two locals)
2) Local staff	14 Civilian servants of Kosovo
3) Seconded local staff	1 local

The local staff mentioned above shall be transferred from the FIC into FIU.

Structure: Director (1), IT experts (2) – Data base manager and network, Intelligence Analysts (4). Due to organization reason, one of the analysts is the acting director as well as analyst.

EULEX local staff: Administrative/Language Assistants (2), one K/Albanian and one K/Serbian.

By creating the FIU and appointing new director, the transition from EULEX into local authorities has begun and the transition will be on 1<sup>st</sup> June 2012. The FIU presents the following structure:

Structure: Director of FIU (1), IT manager (1), legal officer (1), officer for budget and finance (1), procurement officer (1), administrative assistant (1) and intelligence analysts (8).

Customs officer (1), Kosovo Tax Administration (1).